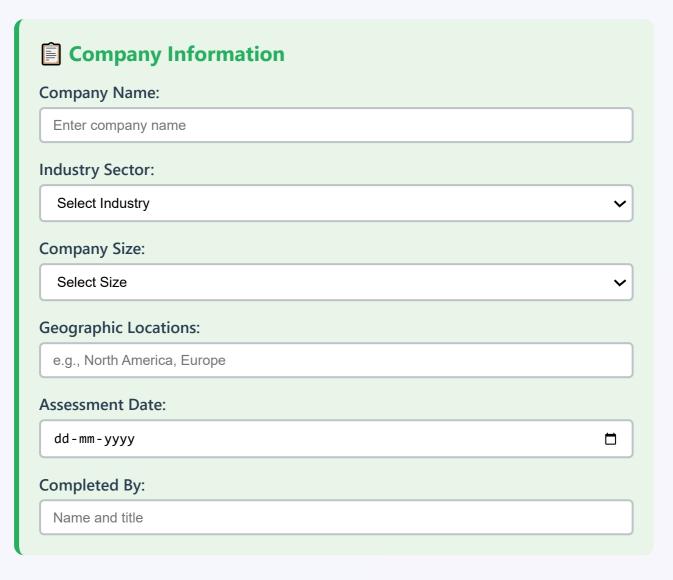


Sustainable HR Green Practices

Comprehensive Implementation Checklist for Staffing & Payroll



Foundation Processes Technology Compliance Measurement Implementation



0% Complete

Ourpose & Business Case	
☐ Business Case Development: Document environmental impact of current HR practices and potential ROI from green initiatives	•
Stakeholder Analysis: Identify key stakeholders and their sustainability expectations	•
Regulatory Assessment: Review environmental regulations affecting HR operations	•
☐ ESG Alignment: Ensure sustainable HR aligns with corporate ESG goals	•
© Leadership & Governance	
Executive Sponsorship: Secure C-suite commitment and visible support	•
Governance Structure: Establish sustainable HR governance framework and decision-making authority	•
☐ Budget Allocation: Secure dedicated budget for sustainable HR initiatives	•
☐ Cross-functional Team: Form interdisciplinary team including HR, IT, Facilities, and Sustainability	•
Current State Assessment	
Environmental Audit: Conduct comprehensive assessment of current HR environmental impact	•

 □ Technology Inventory: Catalog existing HR technology and sustainability features □ Process Mapping: Document current HR processes and identify improvement opportunities □ Benchmark Analysis: Compare current practices against industry sustainability standards □ Foundation Notes & Action Items 		
improvement opportunities Benchmark Analysis: Compare current practices against industry sustainability standards		•
sustainability standards		
Foundation Notes & Action Items		
Foundation Notes & Action Items	sustainability standards	